

## ENGLISH LANGUAGE LABORATORIES

1. Questions concerning ordering English Language Labs should be addressed to Mr. John Allen at the U.S. Army Communications & Electronics Command (CECOM) (see contact information below).

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2. Approximate costs for buying English Language Laboratories and associated equipment is provided below. John B. Allen, the IMET Language Laboratory Program Manager at CECOM, Fort Monmouth, NJ, can provide you exact cost information for language laboratories, training aids (optional hardware), site surveys, and installation.

3. Effective 17 May 2004 GEL Systems, Inc. ceased accepting delivery orders from the U.S. Army for English language labs, and spare parts packages for existing labs. Effective 30 September 2004 GEL Systems Inc. went out of the language lab business. CECOM is now the provider of English language labs via Tobyhanna Army Depot (TYAD). The new labs, as explained below, meet all training requirements established by DLIELC.

- a. Analog Audio-Active Language Laboratory (AALL). This system replaces GEL level II & III labs. The AALL is a 'turn-key' language lab system (on board power supply and furniture included) with a two-year guarantee for hardware. The AALL meets or exceeds DLIELC requirements for form, fit, and function. It is an easy to learn, user friendly, durable language laboratory and can be programmed to accommodate from five to 60 positions. The Audio Visual Kit (AV KIT) consists of 2 each 25 inch televisions, 1 each 14 inch television for the instructor's console, multi-system VCR, 2 each 48 inch tall TV carts, and required cabling. The table below displays the pertinent programming data and approximate cost for various AALL/AVKIT configurations. Prices are FY04 prices; current prices can be accessed at the DISAM International Training Management Website, [http://www.disam.dsca.mil/itm/Functional/Eng\\_Lang\\_Labs.htm](http://www.disam.dsca.mil/itm/Functional/Eng_Lang_Labs.htm)

ITEM	PART NUMBER	MODEL	DESCRIPTION	PRICE
1	AALL-05	AALL05	5 Position Audio-Active Language Lab	\$17,300
2	AALL-10	AALL10	10 Position Audio-Active Language Lab	\$21,800
3	AALL-15	AALL15	15 Position Audio-Active Language Lab	\$26,400
4	AALL-20	AALL20	20 Position Audio-Active Language Lab	\$31,000
5	AALL-25	AALL25	25 Position Audio-Active Language Lab	\$35,300
6	AALL-30	AALL30	30 Position Audio-Active Language Lab	\$40,200

7	AALL-40	AALL40	40 Position Audio-Active Language Lab	\$48,900
8	AALL-01	Add-On	1 Student Position Add-on	\$900
9	AVKIT-01	AVKIT01	Audio Visual Kit	\$2700

- b. Training Multimedia Language Laboratory (TMLL). This system replaces the GEL Level IV lab. The TMLL is a digital language lab, which contains application software programmed specifically for language learning in a structured classroom environment. The TMLL consists of: A Local Area Network (LAN) kit, an instructor's console (computer and content server), student consoles (with computer), a digital library, headsets, and furniture for each position (chairs not included). Prices are for FY04; current prices can be accessed at the DISAM International Training Management Website,  
[http://www.disam.dsca.mil/itm/Functional/Eng\\_Lang\\_Labs.htm](http://www.disam.dsca.mil/itm/Functional/Eng_Lang_Labs.htm).

ITEM	PART NUMBER	MODEL	DESCRIPTION	PRICE
1	TMLL-05	TMLL-05	5 Position Multimedia Language Lab	\$37,697
2	TMLL-10	TMLL-10	10 Position Multimedia Language Lab	\$59,808
3	TMLL-15	TMLL-15	15 Position Multimedia Language Lab	\$79,794
4	TMLL-20	TMLL-20	20 Position Multimedia Language Lab	\$100,813
5	TMLL-25	TMLL-25	25 Position Multimedia Language Lab	\$121,891
6	TMLL-30	TMLL-30	30 Position Multimedia Language Lab	\$142,910

- c. Language Learning Resource Center (LLRC). The LLRC is a training aid for countries that are establishing English Language Resource Centers. The LLRC is conducive to independent learning. The LLRC is procured in increments of five positions only. It is configured as a Local Area Network (LAN) and may be utilized as a single user Personal Computer (PC) lab. One PC is provided for each position ordered and one additional PC for the Resource Center Instructor. The configuration promotes group or independent learning. The LLRC consists of a laser jet printer, 20" combination TV- DVD-VCR, audio cassette player, and headsets. Furniture is not included in LLRC base prices. LLRC furniture may be selected from the LLR accessories list. Prices are for FY04; current prices can be accessed at the DISAM International Training Management Website,  
[http://www.disam.dsca.mil/itm/Functional/Eng\\_Lang\\_Labs.htm](http://www.disam.dsca.mil/itm/Functional/Eng_Lang_Labs.htm)

ITEM	PART NUMBER	MODEL	DESCRIPTION	PRICE
1	LLRC-05	LLRC-05	5 Position Language Learning Resource Center	\$16,298
2	LLRC-10	LLRC-10	10 Position Language Learning Resource Center	\$26,777
3	LLRC-15	LLRC-15	15 Position Language Learning Resource Center	\$36,708
4	LLRC-20	LLRC-20	20 Position Language Learning Resource Center	\$46,589

- d. LLRC Accessories. LLRC accessories are optional for country to purchase. The LLRC Instructor Console (IC) is a 48-inch (120cm) desk. Student Console Furniture is procured in increments of five positions only. This is a 36-inch (90cm) student desk with side dividers and clear plexus-glass front panels. The Modular Access Point is a router permitting the network to access the Internet (Internet access is a country responsibility). Prices are for

FY04; current prices can be accessed at the DISAM International Training Management Website, [http://www.disam.dsca.mil/itm/Functional/Eng\\_Lang\\_Labs.htm](http://www.disam.dsca.mil/itm/Functional/Eng_Lang_Labs.htm)

ITEM	PART NUMBER	MODEL	DESCRIPTION	PRICE
1	COM428-48	ICFurn	Instructor Console Furniture	\$595
2	R34236PGXS/A	SCFurn	Student Console Furniture (5 each)	\$2,989
3	2600	Router	Modular Access Point (MAP)	\$2,715

#### HOW TO OBTAIN ENGLISH LANGUAGE LABS

1. Select size and type of lab the country requires. Ensure country can support the type of lab chosen (technology), and the facility can support the size of the lab chosen.
2. Program the selected laboratory with Security Assistance Training Field Activity (SATFA) as a dollar line (cost of the lab) in your Army IMET program using the Military Articles Services List (MASL) ID TABLE shown below. Program with SATFA exactly what country's requirement is. FOR EXAMPLE: "Country wants a 30 position, AALL". The MASL ID for labs is dependent upon what you order. In the example above, the MASL ID is BAALL30 for the basic 30-position AALL laboratory. Check Training Management System (TMS) for other MASL IDs, use the language lab MASL table below as a guide.
3. Program "Packing, Crating, and Handling" using the MASL ID TABLE shown below. These are the charges necessary to pack and ship the lab to your country. The MASL ID is "B00PCHT". This is normally 25% of the purchase price of the laboratory. Current policy is to air ship labs to countries. If it is not possible, or desirable, to ship a lab by air then you must advise SATFA, USASAC and CECOM of the preferred shipping method.

# MASL ID TABLE

LAB	PRICE_YR	MASL_ID	LOC	IMET_COST	PART NUMBER
AUDIO ACTIVE LANGUAGE LAB, 5 POS	2004	BAALL05	BA2	\$ 17,300.00	AALL-05
AUDIO ACTIVE LANGUAGE LAB, 10 POS	2004	BAALL10	BA2	\$ 21,800.00	AALL-10
AUDIO ACTIVE LANGUAGE LAB, 15 POS	2004	BAALL15	BA2	\$ 26,400.00	AALL-15
AUDIO ACTIVE LANGUAGE LAB, 20 POS	2004	BAALL20	BA2	\$ 31,000.00	AALL-20
AUDIO ACTIVE LANGUAGE LAB, 25POS	2004	BAALL25	BA2	\$ 35,300.00	AALL-25
AUDIO ACTIVE LANGUAGE LAB, 30 POS	2004	BAALL30	BA2	\$ 40,200.00	AALL-30
AUDIO ACTIVE LANGUAGE LAB, 40 POS	2004	BAALL40	BA2	\$ 48,900.00	AALL-40
AUDIO VISUAL KIT	2004	BAVKIT0	BA2	\$ 2,700.00	AVKIT-01
1 STUDENT POSITION ADD-ON	2004	TBD	BA2	\$ 900.00	AALL-01
DIGITAL MULTIMEDIA LANGUAGE LAB, 5 POS	2004	BTMLL05	BA2	\$ 37,697.00	TMLL-05
DIGITAL MULTIMEDIA LANGUAGE LAB, 10 POS	2004	BTMLL10	BA2	\$ 59,808.00	TMLL-10
DIGITAL MULTIMEDIA LANGUAGE LAB, 15 POS	2004	BTMLL15	BA2	\$ 79,794.00	TMLL-15
DIGITAL MULTIMEDIA LANGUAGE LAB, 20 POS	2004	BTMLL20	BA2	\$ 100,813.00	TMLL-20
DIGITAL MULTIMEDIA LANGUAGE LAB, 25 POS	2004	BTMLL25	BA2	\$ 121,891.00	TMLL-25
DIGITAL MULTIMEDIA LANGUAGE LAB, 30 POS	2004	BTMLL30	BA2	\$ 142,910.00	TMLL-30
LANGUAGE LEARNING RESOURCE CENTER, 5 STATION	2004	BLLR05A	BA2	\$ 16,298.00	LLRC-05
LANGUAGE LEARNING RESOURCE CENTER, 10 STATION	2004	BLLR10A	BA2	\$ 26,777.00	LLRC-10
LANGUAGE LEARNING RESOURCE CENTER, 15 STATION	2004	BLLR15A	BA2	\$ 36,708.00	LLRC-15
LANGUAGE LEARNING RESOURCE CENTER, 20 STATION	2004	BLLR20A	BA2	\$ 46,589.00	LLRC-20
INSTRUCTOR CONSOLE FURNITURE (1 EACH)	2004	BICOPTA	BA2	\$ 595.00	COM428-48
STUDENT CONSOLE FURNITURE (5 EACH)	2004	BSCOPTB	BA2	\$ 2,989.00	SCFURN
ROUTER/MODULAR ACCESS POINT (1 EACH)	2004	BROUTER	BA2	\$ 2,715.00	2600/ROUTER
LABORATORY INSTALLATION	2004	B307010	BA2	\$ TBD	INSTALL

TBD= to be determined.

4. Once everything is programmed, it will look like this on your STL:

IA	WCN	MASL	TITLE
B	0090A	BAALL30	AALL 30 POS
B	0090B	BAVKIT0	LANG LAB A/V PACKAGE
B	0090C	B00PCHT	LANG LAB SHIPPING/HANDLING
B	00911	B307010	TAT-LANGUAGE LAB INSTALL

5. After determining what is needed and getting it programmed through SATFA, you will need to generate an Initiation for Requisition of Requirement email (send it to [john.allen5@us.army.mil](mailto:john.allen5@us.army.mil)). This document authorizes CECOM to obligate the designated producer of the language laboratory system's to begin production. Without this email, the process will not begin. A template of the format follows.

AMEMBASSY

CDRUSASAC NEW CUMBERLAND PA//AMSAC-OE-CB//  
INFO SECDEF WASHINGTON DC//USDP/DSCA-PDP//  
DIR SATFA FT MONROE VA//ATFA-R//  
CDRUSACECOM FT HUACHUCA AZ//SAMD-HUA//  
CDRUSACECOM FT MONMOUTH NJ//AMSEL-LC-SA-CCA//  
HQ USEUCOM VAIHINGEN GE//ECJ4-ID//

SUBJECT: REQUEST FOR INITIATION OF REQUISITIONS FOR LANGUAGE  
LABORATORY EQUIPMENT

REF:

1. AMEMBASSY (INSERT EMBASSY'S NAME) ON BEHALF OF (INSERT COUNTRY OR INTERNATIONAL ORGANIZATION NAME) REQUESTS THE FOLLOWING EQUIPMENT IN SUPPORT OF THE IMET ENGLISH LANGUAGE TRAINING PROGRAM:

A. ONE EACH 30-POSITION, AUDIO ACTIVE LANGUAGE LABORATORY, RCN LT24, **PART NUMBER AALL-30**, UNIT COST \$40,200.00.

B. ONE EACH AUDIO VISUAL PACKAGE, PART NUMBER AVKIT-01, UNIT COST \$2,700.00, TOTAL COST: \$2,700.00.

C. PACKING, CRATING, HANDLING, AND TRANSPORTATION, PART NUMBER PCH&T, UNIT COST \$10,725.00/TOTAL COST: \$10,725.00.

3. SHIP TO:

IN-COUNTRY POC NAME: AND TELEPHONE NO:

4. MARK FOR ADDRESS:

5. BOTH THE HOST GOVERNMENT AND THE US EMBASSY IN (INSERT COUNTRY'S NAME) ACKNOWLEDGE THAT THIS IS A SOLE SOURCE PROCUREMENT. A COPY OF THIS MESSAGE WILL BE SENT TO (INSERT FOREIGN LIAISON OFFICER IN-COUNTRY OR FOREIGN SERVICE NATIONAL'S NAME OR FOREIGN GOVERNMENT MILITARY OR CIVILIAN REPRESENTATIVE).

6. EMBASSY POCS FOR THIS REQUEST ARE (INSERT EMBASSY POC'S NAME AND/OR TRAINING REPRESENTATIVE); EMBASSY PHONE: (INSERT EMBASSY PHONE NUMBER); EMBASSY FACSIMILE (INSERT EMBASSY FAX NUMBER); OR E-MAIL (INSERT E-MAIL ADDRESS).

6. When submitting your requisition ensure you provide CECOM and USASAC an exact shipping address. Don't use a mailing address. The lab will be sent by a commercial freight carrier to your country just like any other freight, such as your household goods. For example:

SHIP TO: Embassy of the United States of America  
242 Constitution Avenue  
Lisbon, Portugal

MARK FOR: Political Officer, American Embassy Lisbon

7. If you have any doubts check with your embassy Admin or General Services Officer for an exact "SHIP TO", "MARK FOR" address.

8. Country can expect delivery of the lab no later than 180 days after CECOM receives funds for the requirement. Notification of schedule for approximate delivery date will be provided to country 21 days after receipt of funds.

### WHAT TO DO WHEN THE LAB ARRIVES IN YOUR COUNTRY

When the lab arrives you need to send an email to CECOM (send it to [john.allen5@us.army.mil](mailto:john.allen5@us.army.mil)). The message will notify CECOM the laboratory arrived, how many crates arrived, and the crates physical condition.

### HOW TO GET CECOM TO INSTALL THE LAB

1. First program a laboratory installation with SATFA using the MASL ID TABLE shown below. The installation should be programmed in the IMET program fiscal year in which the lab will actually be installed. Use MASL ID B307010. Cost for an installation team depends upon the requirement. Currently, Tobyhanna Army Depot personnel and contractor personnel are performing lab installations. Although the exact cost will vary from country to country, an installation quote can be obtained from CECOM via email [john.allen5@us.army.mil](mailto:john.allen5@us.army.mil), received within ten days after request.

2. Prior to programming the lab ensure the country has selected an adequate facility for the lab. If not, then you need to ensure an adequate facility is prepared (See the DLIELC publication the “**English Language Training Support for Security Assistance Offices**” for a list of facility specifications for the lab).

3. Once the lab has been programmed and the facility is in order then you’re ready to “Call-up” the installation team. Use the call-up message format below to request the install, provide as much information as possible, and send to CECOM. In addition, provide acceptable dates for the install of the lab for your host country.

#### Call-up Message Format for Security Assistance Team (SAT) Format.

(COUNTRY NAME HERE)

Submit requests for SATs to CECOM in the following format. If not all information is available; fill in to the extent possible.

a. SAT identification. English Language Learning Center (LLC) Installation TAT

b. Security clearance. Unclass

c. Mission. 1 ea AALL with 30 workstations, and 1 each 5 position LLRC.

d. Summary of host country capabilities. Minimal hardware and electronic stores available for basic hardware and electronic needs.

e. Interpreter support. No, if required will be provided at no expense

f. Lab locations. _____ . Distance between facilities way
g. Desired in-country arrival date. 1-6 weeks after language equipment/supplies have been received and cleared.
h. Types of quarters available. Commercial hotels (Sheraton/Hilton). Within per diem rates
i. In-country transportation. Official travel to and from duty location will be provided by Embassy charged to IMET case. Personal travel will be paid out of personal expenses. Taxis are readily available.
j. Facilities for medical, dental, shopping, dining availability. _____.
k. Confirmation of country team approval. Have not received Country Clearance Request
<b>i. Additional information:</b>
(1) Where is the equipment located? (To be shipped). How long has the equipment been in country? N/A. Please provide complete street address of the facility?
(2) The facility that will contain the LLRC/AALL, how long ago was it constructed (or refurbished)? N/A
(3) Can you provide pictures/plans or drawings of the installation site?
(4) What floor is the lab to be located on? If the installation is on other than a ground floor, what are the stairwell measurements? What are the room dimensions of where AALL/LLRC are to be installed? Are there any protrusions into the room? Where are the windows located? How do they open? What are the door measurements and how do they open? Does the facility have air conditioning?
(5) What does the floor and ceiling material consist of?
(6) What type of power is available? Where are the electrical outlet locations within the room? What type of lighting does the room have? Do you consider the power consistency reliable? Is the facility networked up for LAN /ISP connection?
(7) Theater clearance, Visa, and immunization requirements for civilians. _____. If Visa is required, can planeside Visa be issued? Is an entrance or exit fee for tourist passports? Include, if applicable, information on sensitive areas, subjects to avoid, taboos, and personalities involved. Provide additional data such as availability of monetary facilities in-country for converting personal funds, cashing checks, using credit cards, etc.
FORCE PROTECTION STATUS?.
SAO Point of Contact.
DSN: Comm: Unclassified Fax:
Mailing:
<b>CECOM POC:</b>
John B. Allen
AMSEL-LC-SA-CCA
COMM (732) 532-8617
DSN 992-8617

4. Once the installation team has completed the installation they will present a certificate of completion to the authorized country representative, certifying completion of the installation process. The certification of installation is an evaluation of the whole installation process. Deficiencies regarding the lab and the installation process should be noted on this form. The authorized country representative and the installation team leader must sign the form concurring that the installation process was satisfactory, or unsatisfactory with deficiencies noted.

5. The lab process is now complete.

<b>SUPPORTABILITY OF GEL SYSTEMS INC. LANGUAGE LABORATORIES, PRODUCTS, AND SPARE PARTS</b>
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1. Currently a supportability plan to sustain GEL Systems Incorporated language laboratories, products, or spare parts is not available, and is outside the scope of the IMET program.